United States Postal Service

Postage Statement - Standard Mail

Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)

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		pe of Permit Imprint Stage Precanceled Stamp	Parcel	s - Machinable s - Irregular		a Single Piece	Combin	ned Mailing	Total # Of File	sces in Mailing		1 ft. Letter Trays
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A4	Non		Mixed AADO		301								
A5	DND		5-Digit		227								
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^{*} May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

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اعد			described in DM					l							

Stan	dard Ma	ail						
	art C	ottoro			Ch	eck box at left if prid	ces are popula	ted in this section.
			\					
(Autor	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C1	None	Saturation	\$0.198		1 ootage			
C2	None	High Density Plus	0.210					
C3	None	High Density	0.213					
C4	None	Basic	0.295					
C5	DNDC	Saturation	0.164					
C6	DNDC	High Density Plus	0.176					
C7	DNDC	High Density	0.179					
C8	DNDC	Basic	0.261					
C9	DSCF	Saturation	0.153					
C10	DSCF	High Density Plus	0.166					
C11	DSCF	High Density	0.169					
C12	DSCF	Basic	0.251					
		(0.0000 #) /				1		1
Letters		oz. (0.2063 lbs.) or les		No. of	Subtotal	Discount Total	C T-4-1	Tatal Dantana
	Entry	Price Category	Price	Pieces	Postage	Discount Total	Fee Total	Total Postage
C13	None	Saturation	\$0.198					
C14	None	High Density Plus						
C15	None	High Density						
C16	None	Basic	0.404					
C17	DNDC	Saturation	0.164					
C18	DNDC	High Density Plus						
C19	DNDC	High Density Basic						
C20			0.450					
C21	DSCF DSCF	Saturation	0.153					
C22 C23	DSCF	High Density Plus						
\vdash		High Density						
C24	DSCF	Basic						
Nonau	itomation Le	etters 3.3 oz. (0.2063 l	bs.) or less					
	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C25	None	Saturation	\$0.211					
C26	None	High Density Plus	0.238					
C27	None	High Density	0.243					
C28	None	Basic	0.295					
C29	DNDC	Saturation	0.176					
C30	DNDC	High Density Plus	0.204					
C31	DNDC	High Density	0.209					
C32	DNDC	Basic	0.261					
C33	DSCF	Saturation	0.166					
C34	DSCF	High Density Plus	0.194					
C35	DSCF	High Density	0.199					
C36	DSCF	Basic	0.251					

^{*}May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information.

Standard Mail	
Part C - Continued	Check box at left if prices are populated in this section.

(Automation) Letters Over 3.3 oz. up to 3.5 oz.

•	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C37	None	Saturation	\$0.067				\$0.638						
C38	None	High Density Plus	0.078				0.638						
C39	None	High Density	0.082				0.638						
C40	None	Basic	0.144				0.731						
C41	DNDC	Saturation	0.067				0.470						
C42	DNDC	High Density Plus	0.078				0.470						
C43	DNDC	High Density	0.082				0.470						
C44	DNDC	Basic	0.144				0.563						
C45	DSCF	Saturation	0.067				0.420						
C46	DSCF	High Density Plus	0.078	_			0.420						
C47	DSCF	High Density	0.082				0.420						
C48	DSCF	Basic	0.144				0.513						

Letters EDDM Over 3.3 oz. up to 3.5 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C49	None	Saturation	\$0.067				\$0.638						
C50	None	High Density Plus											
C51	None	High Density											
C52	None	Basic											
C53	DNDC	Saturation	0.067				0.470						
C54	DNDC	High Density Plus											
C55	DNDC	High Density											
C56	DNDC	Basic											
C57	DSCF	Saturation	0.067				0.420						
C58	DSCF	High Density Plus											
C59	DSCF	High Density											
C60	DSCF	Basic											

^{*} May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

Part C continued on next page

Stan	dard I	Mail											
	art C -	Continue Letters	ued					CI	neck box a	t left if pric	es are popu	ulated in t	his section
Nonau	tomation	Letters Ove	er 3.3 oz.	but less th	an 16 oz.								
	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C61	None	Saturation	\$0.079				\$0.638						
C62	None	High Density Plus	0.087				0.638						
C63	None	High Density	0.112				0.638						
C64	None	Basic	0.144				0.731						
C65	DNDC	Saturation	0.079				0.470						
C66	DNDC	High Density Plus	0.087				0.470						
C67	DNDC	High Density	0.112				0.470						
C68	DNDC	Basic	0.144				0.563						
C69	DSCF	Saturation	0.079				0.420						
C70	DSCF	High Density Plus	0.087				0.420						
C71	DSCF	High Density	0.112				0.420						
C72	DSCF	Basic	0.144				0.513						
Letter	s EDDM	Over 3.5 oz.	but less	than 16 oz		1	•	1	1	Į.	-1		_1
	Entry	Price		Or Amount		Pieces	Pound	Pounds	Pounds	Subtotal	Discount	Fee	Total
070	,	Category	Price	Affixed	Pieces	Subtotal	Price	1	Subtotal	Postage	Total	Total	Postage
C73	None	Saturation	\$0.079				\$0.638						_
C74	None	High Density Plus											
C75	None	High Density											
C76	None	Basic											
C77	DNDC	Saturation	0.079				0.470						
C78	DNDC	High Density Plus											
C79	DNDC	High Density											
C80	DNDC	Basic											
C81	DSCF	Saturation	0.079				0.420						
C82	DSCF	High Density Plus											
C83	DSCF	High Density											
C84	DSCF	Basic											
For affixe	ed postage n	nailings as desc	ribed in DM	М 243, сотри	ite and enter	the price for e	ach piece in	the Amount A	ffixed column	, multiply by I	No. of Pieces a	and total in t	he Total colun
C85								Part C	Total (Ad	ld Lines C	1-C84)		
Full Se	ervice Inte	elligent Mail	Option										
	ISPLAY (Lett	ers - Numb	er of Piec	es that Co	mply	x \$0	.001 =		
* May o	contain both	r Full Service	Intelligent	Mail and oth	ner discoun	t - see Instru	ctions page	for addition	al information	on			

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Standard Mail Check box at left if prices are populated in this section. Part D **Automation Flats** Flats 3.3 oz. (0.2063 lbs.) or less Price Subtotal Price No. of Pieces **Total Postage** Entry Discount Total* Fee Total Postage Category D1 \$0.386 5-Digit None D2 None 3-Digit 0.472 D3 None ADC 0.524 D4 None Mixed ADC 0.553 D5 DNDC 5-Digit 0.352 D6 DNDC 3-Digit 0.438 D7 **DNDC ADC** 0.490 **DNDC** Mixed ADC D8 0.519 5-Digit (DFSS D9 **DFSS** 0.341 Scheme) D10 **DFSS** 3-Digit **DFSS ADC** D11 D12 **DFSS** Mixed ADC D13 DSCF 5-Digit 0.342 D14 **DSCF** 3-Digit 0.428 D15 **DSCF ADC** 0.480 Flats Over 3.3 oz. but less than 16 oz. Or Price Piece No. of Pieces Pound Pounds Subtotal Discount Fee Total Pounds Entry Amount Category Price **Pieces** Subtotal Price Subtotal Postage Total* Total Postage Affixed D16 None 5-Digit \$0.226 \$0.782 D17 None 3-Digit 0.312 0.782 D18 None **ADC** 0.364 0.782 Mixed D19 None 0.393 0.782 ADC D20 **DNDC** 5-Digit 0.226 0.616 D21 **DNDC** 3-Digit 0.312 0.616 D22 **DNDC** ADC 0.364 0.616 Mixed D23 **DNDC** 0.393 0.616 ADC 5-Digit **DFSS** D24 (DFSS 0.225 0.566 Scheme) D25 **DFSS** 3-Digit **DFSS** ADC D26 Mixed **DFSS** D27 **ADC** DSCF D28 5-Digit 0.226 0.566 D29 **DSCF** 3-Digit 0.312 0.566 D30 **DSCF ADC** 0.364 0.566 For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column. D31 Part D Total (Add Lines D1-D30)

* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

Flats - Number of Pieces that Comply

x \$0.001 =

Full Service Intelligent Mail Option

DISPLAY ONLY

	art E	tion Flats	i					Cł	neck box a	t left if prid	ces are pop	ulated in th	is section.
Flats 3	.3 oz. (0.2	2063 lbs.) or less										
	Ent	ry	Price Categor	y P	rice	No. of Pie		Subtotal Postage	Discour	nt Total	Fee Total	Total	Postage
E1	Nor	ne	5-Digit	\$0	.429								
E2	Nor	ne	3-Digit	0.	497								
E3	Nor	ne	ADC	0.	551								
E4	Nor	ne	Mixed ADC	0.	602								
E5	DNE	C	5-Digit	0.	395								
E6	DNE	C	3-Digit	0.	463								
E7	DNE	C	ADC	0.	517								
E8	DNE	C	Mixed ADC	0.	568								
E9	DFS	SS	5-Digit (DFSS Scheme)	0.	383								
E10	DFS	SS	3-Digit										
E11	DFS	SS	ADC										
E12	DFS	SS	Mixed ADC										
E13	DSC	CF	5-Digit	0.	384								
E14	DSC	CF	3-Digit	0.	452								
E15	DSC	CF	ADC	0.	506								
Flats C	Over 3.3 o	z. but les Price Catego		Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage		Fee Total	Total Postage
E16	None	5-Dig	it \$0.265				\$0.782						
E17	None	3-Dig					0.782						
E18	None	ADC					0.782						
E19	None	Mixed ADC					0.782						
E20	DNDC	5-Dig	it 0.265				0.616						
E21	DNDC	3-Dig	it 0.333				0.616						
E22	DNDC	ADC					0.616						
E23	DNDC	Mixed ADC					0.616						
E24	DFSS	5-Dig (DFS Schem	S 0.264				0.566						
E25	DFSS	3-Dig	it										
E26	DFSS	ADC											
E27	DFSS	Mixed ADC											
E28	DSCF	5-Dig	it 0.265				0.566						
E29	DSCF	3-Dig	it 0.333				0.566						
E30	DSCF	ADC	0.387				0.566						
For affixe	ed postage r	mailings as	described in DMN	1 343, comp	ute and enter	the price for e	each piece in	the Amount A	ffixed column	, multiply by	No. of Pieces a	and total in the	e Total columi

Part E Total (Add lines E1-E30)

Standard Mail

Stan	dard Ma	nil						
1 1	art F	ats			Cł	neck box at left if prid	ces are popula	ted in this section
Flats 3	.3 oz. (0.2063 Entry	3 lbs.) or less Price Category	Price	No. of Pieces	Subtotal	Discount Total**	Fee Total	Total Postage
Γ4			<u></u>		Postage			
F1	None	Saturation*	\$0.211					
F2	None	High Density Plus	0.238					
F3	None	High Density	0.243					
F4	None	Basic	0.295					
F5	DNDC	Saturation*	0.176					
F6	DNDC	High Density Plus	0.204					
F7	DNDC	High Density	0.209					
F8	DNDC	Basic	0.261					
F9	DFSS	High Density Plus Scheme	0.193					
F10	DFSS	High Density Plus Facility						
F11	DFSS	High Density Scheme	0.198					
F12	DFSS	High Density Facility						
F13	DFSS	Basic Scheme	0.250					
F14	DFSS	Basic Facility						
F15	DSCF	Saturation*	0.166					
F16	DSCF	High Density Plus	0.194					
F17	DSCF	High Density	0.199					
F18	DSCF	Basic	0.251					
F19	DDU	Saturation*	0.251					
F20	DDU		0.130					
		High Density Plus						
F21	DDU	High Density	0.189					
F22	DDU	Basic	0.241					
F23		d Address Label	0.034					
F24	Detached	d Marketing Label	0.034					
Flats E	EDDM 3.3 oz Entry	. (0.2063 lbs.) or less* Price Category	Price	No. of Pieces	Subtotal	Discount Total	Fee Total	Total Postago
				ino. di Fieces	Postage	Discount Total	ree rotai	Total Postage
F25	None	Saturation	\$0.212					
F26	None	High Density Plus						
F27	None	High Density						
F28	None	Basic						
F29	DNDC	Saturation	0.177					
F30	DNDC	High Density Plus						
F31	DNDC	High Density						
F32	DNDC	Basic						
F33	DSCF	Saturation	0.167					
F34	DSCF	High Density Plus						
F35	DSCF	High Density						
F36	DSCF	Basic	0.457					
F37	DDU	Saturation	0.157					
F38 F39	DDU DDU	High Density Plus High Density						
F40	DDU	Basic						
1 4 0	טטט ו	Dasic						

Part F continued on next page

^{**} May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information.

Standard Mail

Part F - Continued
Carrier Route Flats

Check box at left if prices are populated in this section.

Flats (Flats Over 3.3 oz. but less than 16 oz.												
	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total**	Fee Total	Total Postage
F41	None	Saturation*	\$0.079				\$0.638						
F42	None	High Density Plus	0.087				0.638						
F43	None	High Density	0.112				0.638						
F44	None	Basic	0.144				0.731						
F45	DNDC	Saturation*	0.079				0.470						
F46	DNDC	High Density Plus	0.087				0.470						
F47	DNDC	High Density	0.112				0.470						
F48	DNDC	Basic	0.144				0.563						
F49	DFSS	High Density Plus Scheme	0.086				0.420						
F50	DFSS	High Density Plus Facility											
F51	DFSS	High Density Scheme	0.111				0.420						
F52	DFSS	High Density Facility											
F53	DFSS	Basic Scheme	0.143				0.513						
F54	DFSS	Basic Facility											
F55	DSCF	Saturation*	0.079				0.420						
F56	DSCF	High Density Plus	0.087				0.420						
F57	DSCF	High Density	0.112				0.420						
F58	DSCF	Basic	0.144				0.513						
F59	DDU	Saturation*	0.079				0.375						
F60	DDU	High Density Plus	0.087				0.375						
F61	DDU	High Density	0.112				0.375						
F62	DDU	Basic	0.144				0.468						
F63		ed Address abel	0.034										
F64		d Marketing abel	0.034										

	Part F	- Continu	ued					Ch	eck box at	left if price	s are popu	lated in t	his section.
Flats I	EDDM Ov	er 3.3 oz. bu	ıt less thaı	n 16 oz.*									
	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
F65	None	Saturation	\$0.079				\$0.638						
F66	None	High Density Plus											
F67	None	High Density											
F68	None	Basic											
F69	DNDC	Saturation	0.079				0.470						
F70	DNDC	High Density Plus											
F71	DNDC	High Density											
F72	DNDC	Basic											
F73	DSCF	Saturation	0.079				0.420						
F74	DSCF	High Density Plus											
F75	DSCF	High Density											
F76	DSCF	Basic											
F77	DDU	Saturation	0.079				0.375						
F78	DDU	High Density Plus											
F79	DDU	High Density											
F80	DDU	Basic											
		mailings as descr ligent Mail Opt			e and enter th	ne price for ead	ch piece in th	e Amount Affi	ixed column, ı	multiply by No	of Pieces an	d total in the	∍ Total colum
F81								Part F To	otal (Add L	ines F1-F8	30)		
	ervice Int DISPLAY	telligent Mai	I Option		Flats	- Number	of Pieces	that Comp	ly	x \$0.00	1 =		

** May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

Standard Mail

	Part G	arcels						CI	heck box a	t left if prid	ces are popu	ulated in t	his section
Preso	rted 3.3 oz	z. (0.2063	lbs.) or less										
	Entry	Pri	ce Category	, Pri	ce	No. of Piec		Subtotal Postage	Discoun	t Total	Fee Total	Tota	l Postage
G1	None		NDC	\$1.	149			-					
G2	None	N	lixed NDC	1.5	641								
G3	DNDC	;	5-Digit	0.6	80								
G4	DNDC	;	SCF	0.8	803								
G5	DNDC	;	NDC	1.1	01								
G6	DSCF		5-Digit	0.6	529								
G7	DSCF	:	SCF	0.7	'52								
G8	DDU		5-Digit	0.5	91								
G9	Nonba	rcoded Su	ırcharge	0.0	67								
G10	Entry	Price Category	Piece Price \$0.929	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price \$1.067	Pounds	Pounds Subtotal	Subtotal Postage		Fee Total	Total Postage
G11	None	Mixed NDC	1.321				1.067						
G12	DNDC	5-Digit	0.508				0.836						
G13	DNDC	SCF	0.631				0.836						
G14	DNDC	NDC	0.929				0.836						
G15	DSCF	5-Digit	0.508				0.588						
G16	DSCF	SCF	0.631				0.588						
G17	DDU	5-Digit	0.508				0.403						
G18	Nonba Surcl	rcoded narge	0.067										
			s as descrik he Total coll		M 443, co	ompute and	enter the p		ach piece in Total (Ad	n the Amo	unt Affixed o	column, m	nultiply by

	Part H Carrier Route Parcels			Ci	heck box at left if pri	ces are popula	ited in this sectio	
arce	els - Simple Samples							
	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage	
H1	Targeted Small							
H2	Targeted Large							
НЗ	Every Door (Saturation) Small							
H4	Every Door (Saturation) Large							
H5	Detached Address Label	\$0.034						
H6	Detached Marketing Label	0.034						
Pallet	t Fee Entry Point	Pallet Ty	rpe l	No. of Pallets	Price		Total Postage	
H7	DSCF	5-Digi	t		\$36.244	1		
Н8	DNDC	5-Digi	t		77.357			
H9	DNDC	3-Digi	t		47.576			
Carton/Sack Fee Pallet Type				o. of Cartons	Price		Total Postage	
H10 3-Digit Pallet with 5-Digit Cartons/Sacks					\$6.479			

Pieces	art L istomized MarketMail			Check box	at left if prices	are populated i	in this secti
	3.3 oz. (0.2063 lbs.) or less.						
	Price		No. of Pieces			Total Posta	iae
L1	\$0.459						
				Part L	Total		
Pa	art M positionable Notes			Check box a	at left if prices a	are populated ii	n this sectio
rice in	cludes only charge for RPN, it does no	nt include applicable p	oostage charges. If	using RPNs, a	all pieces in ma	niling must inclu	ide RPNs.
	Price Category	Price	No. o	f Pieces		Total Posta	ge
M1	Letters and Flats	\$0.000					-
- vtro	Sorvious and Face						
	Services and Fees			Check box	at left if prices	are populated l	in this secti
Pa	art S tra Services and Fees			Check box	at left if prices	are populated i	in this secti
□ Pa	art S	ne mailing standards :	for the extra service		at left if prices	are populated i	in this secti
□ Pa	art S tra Services and Fees	ne mailing standards	for the extra service Fee		at left if prices Subtotal Postage	are populated in the property of the property	in this secti Total Postag
□ Pa	art S tra Services and Fees	ne mailing standards i		e. No. of	Subtotal	Discount	Total
Extrems m	art S tra Services and Fees ailed with Extra Services must meet the USPS Tracking (electronic only)* Insurance (bulk only)*	ne mailing standards	Fee \$0.23	e. No. of	Subtotal	Discount	Total
Parems m	art S tra Services and Fees ailed with Extra Services must meet the USPS Tracking (electronic only)* Insurance (bulk only)* Restricted Delivery	ne mailing standards	Fee \$0.23 5.05	e. No. of	Subtotal	Discount	Total
Pa Externs m	art S tra Services and Fees ailed with Extra Services must meet the USPS Tracking (electronic only)* Insurance (bulk only)* Restricted Delivery Return Receipt for Merchandise*	ne mailing standards	Fee \$0.23 5.05 4.40	e. No. of	Subtotal	Discount	Total
Parems m	art S tra Services and Fees ailed with Extra Services must meet the USPS Tracking (electronic only)* Insurance (bulk only)* Restricted Delivery	-	Fee \$0.23 5.05	e. No. of	Subtotal	Discount	Total

Standard Mail - Instructions

Use this form for regular Standard Mail prices.

Step 1: Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

Mailing Agent: The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

Mail Owner: The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

Step 2: Before you complete the Postage section, go to parts A through M and S. Complete the part(s) that pertain to your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

Parts A-C: Letters

Part A: Automation Letters. Enter total in Part A Total box.

Part B: Nonautomation Letters. Enter total in Part B Total box.

Part C: Carrier Route Letters. Enter total in Part C Total box.

Parts D-F: Flats

Part D: Automation Flats. Enter total in Part D Total box.

Part E: Nonautomation Flats. Enter total in Part E Total box.

Part F: Carrier Route Flats. Enter total in Part F Total box.

Part G-H: Parcels

Part G: Marketing Parcels. Enter total in Part G Total box.

Part H: Carrier Route Marketing Parcels. Enter total in Part H Total box.

Part L: Customized MarketMail (CMM) - Enter total in Part L Total box.

Part M: Repositionable Notes (RPN) - Enter total in Part M Total box.

Part S: Extra Services - Enter total in Part S Total box.

Step 3: Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places.

Step 4: Return to the Postage section on page 1. Check the boxes that correspond to the form parts used. Add the postage amounts for all parts and enter on Line 1 Subtotal Postage, rounded off to two decimal places.

Step 5: Complete Line 2 for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

Step 6: Lines 3 and 4 are for postage adjustments that apply to the entire mailing. Report any Incentive/Discount on Line 3 and any Fee on Line 4.

Standard Mail - Instructions

Step 7: Calculate Line 5 Net Postage Due by subtracting any Postage Affixed and Incentive/Discount (Lines 2 and 3) from the Subtotal Postage (Line 1) and adding any Fee (Line 4). For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit # box in the Mailing section. For postage affixed mailings, the Net Postage due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit # on Line 5.

Step 8: Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing.

Further Information About Discount Total Column

Mailings that qualify for Full Service Intelligent Mail Option will report the discount in the Discount Total column of each line of the postage statement. The Full Service Intelligent Mail Option lines are for display and data gathering purposes only.

When there is a Full Service discount but no other incentive discount, the Full Service discount is reported directly in the Discount Total column.

When there is both a Full Service discount and an incentive discount, the Discount Total must include both discounts so it must be calculated in an offline calculation with the resulting value reported in the Discount Total column. The calculation is performed as follows:

The Subtotal Postage (SP) amount is not affected and is calculated in the usual way. The Discount Total (DT) is calculated by, first, determining the Full Service discount (FSD) by multiplying the number of Full Service pieces by the per-piece Full Service discount. Then you must calculate the Incentive Discount (ID) by subtracting the Full Service discount (FSD) from the Subtotal Postage (SP) and multiplying the result by the Incentive Discount percentage (ID%) expressed in decimal form, such as .02. Then add the Full Service discount (FSD) and the Incentive Discount (ID) to get the Discount Total (DT).

This calculation can be expressed as an equation as follows:

DT = FSD + ID or $DT = FSD + ((SP - FSD) \times ID\%)$

Information: For more information on mailing standards, prices, and fees please go to Postal Explorer at *pe.usps.com*.