

# Postage Statement - Nonprofit Standard Mail

Post Office: Note Mail Arrival Date & Time  
(Do Not Round-Stamp)

<b>Mailer</b>	Permit Holder's Name and Address and Email Address, if Any	Telephone	Name and Address of Mailing Agent <i>(If other than permit holder)</i>	Telephone	Name and Address of Mail Owner <i>(If other than permit holder)</i>
	USPS Nonprofit Auth. No. _____ CAPS Cust. Ref. No. _____ CRID _____		CRID _____		USPS Nonprofit Auth. No. _____ CRID _____

<b>Mailing</b>	Post Office of Mailing	Processing Category <input type="checkbox"/> Letters <input type="checkbox"/> Flats <input type="checkbox"/> Marketing Parcels <input type="checkbox"/> Parcels - Machinable <input type="checkbox"/> Parcels - Irregular <input type="checkbox"/> CMM <input type="checkbox"/> Catalogs	Mailer's Mailing Date	Federal Agency Cost Code	Statement Seq. No.	No. and Type of Containers ____ Sacks ____ 1 ft. Letter Trays ____ 2 ft. LetterTrays ____ EMM Letter Trays ____ Flat Trays ____ Pallets ____ Other	
	Type of Postage <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered	SSF Transaction #	Weight of a Single Piece 0 . _____ pounds	Combined Mailing <input type="checkbox"/> Mixed Class <input type="checkbox"/> Single Class	Total # of Pieces in Mailing		Total Weight
	Permit #	For Mail Enclosed within Another Class <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail	For Carrier Route Pieces, Enter Date of Address Matching and Coding ____/____/____	For Carrier Route Price Pieces, Enter Date of Carrier Route Sequencing ____/____/____	For Pieces Bearing a Simplified Address Enter Date of Delivery Statistics File or Alternative Method ____/____/____		
	For Automation Pieces, Enter Date of Address Matching and Coding ____/____/____	For Mailpiece is a product sample. _____ % Samples					
	Move Update Method: <input type="checkbox"/> Ancillary Service Endorsement <input type="checkbox"/> NCOALink <input type="checkbox"/> ACS <input type="checkbox"/> Alternative Method <input type="checkbox"/> Multiple <input type="checkbox"/> OneCode ACS <input type="checkbox"/> n/a Alternative Address Format						

This is a Political Mailing  Yes  No      This is Official Election Mail  Yes  No       Letter-size or flat mailpiece contains DVD/CD or other disk.

Parts Completed (Select all that apply)  A  B  C  D  E  F  G  H  I  J  L  M  S  NSA

<b>Postage</b>	1	<b>Subtotal Postage (Add Parts Totals)</b>	
	2	Price at Which Postage Affixed (Check one). Complete if the mailing includes pieces bearing metered/PC Postage or precanceled stamps. <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither      _____ pcs. x \$ _____ = <b>Postage Affixed</b>	-
	3	Incentive/Discount Flat Dollar Amount:	-
	4	Fee Flat Dollar Amount:	+
	5	<b>Permit # _____ Net Postage Due (Line 1 +/- Lines 2, 3, 4)</b>	

<b>USPS Use</b>	Additional Postage Payment (State reason)	
	For postage affixed, add additional payment to net postage due; for permit imprint add additional payment to total postage.	<b>Total Adjusted Postage Affixed</b>
	Postmaster: Report Total Postage in <b>AIC 125</b> (Permit Imprint Only, Excluding Simplified Addressing (EDDM))	<b>Total Adjusted Postage Permit Imprint</b>
Postmaster: Report Total Postage in <b>AIC 208</b> (Simplified Addressing (EDDM), Permit Imprint Only)	<b>Total Adjusted Postage Simplified Addressing (EDDM)</b>	

Incentive/Discount Claimed: \_\_\_\_\_ Type of Fee: \_\_\_\_\_

The mailer's signature certifies that: (1) the mailing complies with DMM 703; (2) the income derived from the sale of any products or services advertised in the mailing is not subject to the Unrelated Business Income Tax (UBIT) and any products and services advertised are substantially related to the nonprofit organization's authorized purpose within the meaning of 39 U.S.C. 3626(j)(1)(d)(ii)(I) and 26 U.S.C. 513(A); (3) the mailing if made by a voting registration official is required or authorized under the National Voter Registration Act of 1993; and (4) it will agree to pay, subject to appeal, any revenue deficiencies assessed on this mailing. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer, and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.  
*Privacy Notice: For information regarding our Privacy Policy visit [www.usps.com](http://www.usps.com).*

Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form	Telephone
------------------------------	--	-----------

<b>USPS Use Only</b> To be completed in non-PostalOne! sites	Weight of a Single Piece _____ pound	Are postage figures at left adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No	Round Stamp (Required) Payment Date	<b>USPS Use Only</b> To be completed in non-PostalOne! sites	
	Total Pieces				Total Weight
	Total Postage				
	Presort Verification Performed? (If required) <input type="checkbox"/> Yes <input type="checkbox"/> No (Check one) I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)				
	Date Mailer Notified				Contact
By (Initials)	Time AM PM				
USPS Employee's Signature	Print USPS Employee's Name				

# Nonprofit Standard Mail

**Part A**  
Automation Letters

Check box at left if prices are populated in this section.

**Letters 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
A1	None	5-Digit	\$0.143					
A2	None	3-Digit	0.161					
A3	None	AADC	0.161					
A4	None	Mixed AADC	0.183					
A5	DNDC	5-Digit	0.109					
A6	DNDC	3-Digit	0.127					
A7	DNDC	AADC	0.127					
A8	DNDC	Mixed AADC	0.149					
A9	DSCF	5-Digit	0.099					
A10	DSCF	3-Digit	0.117					
A11	DSCF	AADC	0.117					

**Letters Over 3.3 oz. up to 3.5 oz.**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
A12	None	5-Digit	\$0.004				\$0.676						
A13	None	3-Digit	0.022				0.676						
A14	None	AADC	0.022				0.676						
A15	None	Mixed AADC	0.044				0.676						
A16	DNDC	5-Digit	0.004				0.510						
A17	DNDC	3-Digit	0.022				0.510						
A18	DNDC	AADC	0.022				0.510						
A19	DNDC	Mixed AADC	0.044				0.510						
A20	DSCF	5-Digit	0.004				0.460						
A21	DSCF	3-Digit	0.022				0.460						
A22	DSCF	AADC	0.022				0.460						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

A23	<b>Part A Total (Add Lines A1-A22)</b>
-----	--

**Full Service Intelligent Mail Option**

A24	DISPLAY ONLY	Letters - Number of Pieces that Comply _____ x \$0.001 =
-----	--------------	--

\* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

# Nonprofit Standard Mail

Check box at left if prices are populated in this section.

**Part B**  
Nonautomation Letters

**Machinable Letters** 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B1	None	AADC	\$0.173					
B2	None	Mixed AADC	0.191					
B3	DNDC	AADC	0.139					
B4	DNDC	Mixed AADC	0.157					
B5	DSCF	AADC	0.128					

**Nonmachinable Letters** 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
B6	None	5-Digit	\$0.334					
B7	None	3-Digit	0.427					
B8	None	ADC	0.458					
B9	None	Mixed ADC	0.546					
B10	DNDC	5-Digit	0.300					
B11	DNDC	3-Digit	0.393					
B12	DNDC	ADC	0.424					
B13	DNDC	Mixed ADC	0.512					
B14	DSCF	5-Digit	0.289					
B15	DSCF	3-Digit	0.382					
B16	DSCF	ADC	0.413					

**Nonmachinable Letters** Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
B17	None	5-Digit	\$0.140				\$0.676						
B18	None	3-Digit	0.208				0.676						
B19	None	ADC	0.262				0.676						
B20	None	Mixed ADC	0.313				0.676						
B21	DNDC	5-Digit	0.140				0.510						
B22	DNDC	3-Digit	0.208				0.510						
B23	DNDC	ADC	0.262				0.510						
B24	DNDC	Mixed ADC	0.313				0.510						
B25	DSCF	5-Digit	0.140				0.460						
B26	DSCF	3-Digit	0.208				0.460						
B27	DSCF	ADC	0.262				0.460						

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part B Total** (Add lines B1-B27)

# Nonprofit Standard Mail

**Part C**  
Carrier Route Letters

Check box at left if prices are populated in this section.

**(Automation) Letters 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C1	None	Saturation	\$0.121					
C2	None	High Density Plus	0.131					
C3	None	High Density	0.134					
C4	None	Basic	0.216					
C5	DNDC	Saturation	0.087					
C6	DNDC	High Density Plus	0.097					
C7	DNDC	High Density	0.100					
C8	DNDC	Basic	0.182					
C9	DSCF	Saturation	0.076					
C10	DSCF	High Density Plus	0.086					
C11	DSCF	High Density	0.089					
C12	DSCF	Basic	0.171					

**Letters EDDM 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C13	None	Saturation	\$0.121					
C14	None	High Density Plus						
C15	None	High Density						
C16	None	Basic						
C17	DNDC	Saturation	0.087					
C18	DNDC	High Density Plus						
C19	DNDC	High Density						
C20	DNDC	Basic						
C21	DSCF	Saturation	0.076					
C22	DSCF	High Density Plus						
C23	DSCF	High Density						
C24	DSCF	Basic						

**Nonautomation Letters 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
C25	None	Saturation	\$0.131					
C26	None	High Density Plus	0.159					
C27	None	High Density	0.164					
C28	None	Basic	0.216					
C29	DNDC	Saturation	0.097					
C30	DNDC	High Density Plus	0.125					
C31	DNDC	High Density	0.130					
C32	DNDC	Basic	0.182					
C33	DSCF	Saturation	0.087					
C34	DSCF	High Density Plus	0.114					
C35	DSCF	High Density	0.119					
C36	DSCF	Basic	0.171					

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part C continued on next page**

# Nonprofit Standard Mail

**Part C - Continued**  
Carrier Route Letters

Check box at left if prices are populated in this section.

**(Automation) Letters** Over 3.3 oz. up to 3.5 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
C37	None	Saturation	\$0.026				\$0.461						
C38	None	High Density Plus	0.035				0.461						
C39	None	High Density	0.040				0.461						
C40	None	Basic	0.102				0.553						
C41	DNDC	Saturation	0.026				0.293						
C42	DNDC	High Density Plus	0.035				0.293						
C43	DNDC	High Density	0.040				0.293						
C44	DNDC	Basic	0.102				0.385						
C45	DSCF	Saturation	0.026				0.243						
C46	DSCF	High Density Plus	0.035				0.243						
C47	DSCF	High Density	0.040				0.243						
C48	DSCF	Basic	0.102				0.335						

**Letters EDDM** Over 3.3 oz. up to 3.5 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C49	None	Saturation	\$0.026				\$0.461						
C50	None	High Density Plus											
C51	None	High Density											
C52	None	Basic											
C53	DNDC	Saturation	0.026				0.293						
C54	DNDC	High Density Plus											
C55	DNDC	High Density											
C56	DNDC	Basic											
C57	DSCF	Saturation	0.026				0.243						
C58	DSCF	High Density Plus											
C59	DSCF	High Density											
C60	DSCF	Basic											

Part C continued on next page

# Nonprofit Standard Mail

**Part C - Continued**  
Carrier Route Letters

Check box at left if prices are populated in this section.

## Nonautomation Letters Over 3.3 oz. but less than 16 oz.

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C61	None	Saturation	\$0.037			\$0.461						
C62	None	High Density Plus	0.045			0.461						
C63	None	High Density	0.070			0.461						
C64	None	Basic	0.102			0.553						
C65	DNDC	Saturation	0.037			0.293						
C66	DNDC	High Density Plus	0.045			0.293						
C67	DNDC	High Density	0.070			0.293						
C68	DNDC	Basic	0.102			0.385						
C69	DSCF	Saturation	0.037			0.243						
C70	DSCF	High Density Plus	0.045			0.243						
C71	DSCF	High Density	0.070			0.243						
C72	DSCF	Basic	0.102			0.335						

## Letters EDDM Over 3.5 oz. but less than 16 oz.

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
C73	None	Saturation	\$0.037			\$0.461						
C74	None	High Density Plus										
C75	None	High Density										
C76	None	Basic										
C77	DNDC	Saturation	0.037			0.293						
C78	DNDC	High Density Plus										
C79	DNDC	High Density										
C80	DNDC	Basic										
C81	DSCF	Saturation	0.037			0.243						
C82	DSCF	High Density Plus										
C83	DSCF	High Density										
C84	DSCF	Basic										

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

C85	<b>Part C Total (Add Lines C1-C84)</b>										
-----	--	--	--	--	--	--	--	--	--	--	--

## Full Service Intelligent Mail Option

C86	DISPLAY ONLY	Letters - Number of Pieces that Comply _____ x \$0.001 =
-----	--------------	--

\* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

# Nonprofit Standard Mail

**Part D**  
Automation Flats

Check box at left if prices are populated in this section.

## Flats 3.3 oz. (0.2063 lbs.) or less

Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D1	None	5-Digit	\$0.237				
D2	None	3-Digit	0.323				
D3	None	ADC	0.375				
D4	None	Mixed ADC	0.404				
D5	DNDC	5-Digit	0.203				
D6	DNDC	3-Digit	0.289				
D7	DNDC	ADC	0.341				
D8	DNDC	Mixed ADC	0.370				
D9	DFSS	5-Digit (DFSS Scheme)	0.192				
D10	DFSS	3-Digit					
D11	DFSS	ADC					
D12	DFSS	Mixed ADC					
D13	DSCF	5-Digit	0.193				
D14	DSCF	3-Digit	0.279				
D15	DSCF	ADC	0.331				

## Flats Over 3.3 oz. but less than 16 oz.

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total*	Fee Total	Total Postage
D16	None	5-Digit	\$0.099			\$0.676						
D17	None	3-Digit	0.185			0.676						
D18	None	ADC	0.237			0.676						
D19	None	Mixed ADC	0.266			0.676						
D20	DNDC	5-Digit	0.099			0.510						
D21	DNDC	3-Digit	0.185			0.510						
D22	DNDC	ADC	0.237			0.510						
D23	DNDC	Mixed ADC	0.266			0.510						
D24	DFSS	5-Digit (DFSS Scheme)	0.098			0.460						
D25	DFSS	3-Digit										
D26	DFSS	ADC										
D27	DFSS	Mixed ADC										
D28	DSCF	5-Digit	0.099			0.460						
D29	DSCF	3-Digit	0.185			0.460						
D30	DSCF	ADC	0.237			0.460						

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

D31	<b>Part D Total (Add Lines D1-D30)</b>
-----	--

## Full Service Intelligent Mail Option

D32	DISPLAY ONLY	Flats - Number of Pieces that Comply _____ x \$0.001 =
-----	--------------	--

\* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

# Nonprofit Standard Mail

**Part E**  
Nonautomation Flats

Check box at left if prices are populated in this section.

## Flats 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
E1	None	5-Digit	\$0.278					
E2	None	3-Digit	0.346					
E3	None	ADC	0.400					
E4	None	Mixed ADC	0.451					
E5	DNDC	5-Digit	0.244					
E6	DNDC	3-Digit	0.312					
E7	DNDC	ADC	0.366					
E8	DNDC	Mixed ADC	0.417					
E9	DFSS	5-Digit (DFSS Scheme)	0.233					
E10	DFSS	3-Digit						
E11	DFSS	ADC						
E12	DFSS	Mixed ADC						
E13	DSCF	5-Digit	0.234					
E14	DSCF	3-Digit	0.302					
E15	DSCF	ADC	0.356					

## Flats Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
E16	None	5-Digit	\$0.140				\$0.676						
E17	None	3-Digit	0.208				0.676						
E18	None	ADC	0.262				0.676						
E19	None	Mixed ADC	0.313				0.676						
E20	DNDC	5-Digit	0.140				0.510						
E21	DNDC	3-Digit	0.208				0.510						
E22	DNDC	ADC	0.262				0.510						
E23	DNDC	Mixed ADC	0.313				0.510						
E24	DFSS	5-Digit (DFSS Scheme)	0.139				0.460						
E25	DFSS	3-Digit											
E26	DFSS	ADC											
E27	DFSS	Mixed ADC											
E28	DSCF	5-Digit	0.140				0.460						
E29	DSCF	3-Digit	0.208				0.460						
E30	DSCF	ADC	0.262				0.460						

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part E Total (Add lines E1-E30)**



# Nonprofit Standard Mail

**Part F**  
Carrier Route Flats

Check box at left if prices are populated in this section.

## Flats 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total**	Fee Total	Total Postage
F1	None	Saturation*	\$0.131					
F2	None	High Density Plus	0.159					
F3	None	High Density	0.164					
F4	None	Basic	0.216					
F5	DNDC	Saturation*	0.097					
F6	DNDC	High Density Plus	0.125					
F7	DNDC	High Density	0.130					
F8	DNDC	Basic	0.182					
F9	DFSS	High Density Plus Scheme	0.113					
F10	DFSS	High Density Plus Facility						
F11	DFSS	High Density Scheme	0.118					
F12	DFSS	High Density Facility						
F13	DFSS	Basic Scheme	0.170					
F14	DFSS	Basic Facility						
F15	DSCF	Saturation*	0.087					
F16	DSCF	High Density Plus	0.114					
F17	DSCF	High Density	0.119					
F18	DSCF	Basic	0.171					
F19	DDU	Saturation*	0.077					
F20	DDU	High Density Plus	0.105					
F21	DDU	High Density	0.110					
F22	DDU	Basic	0.162					
F23	Detached Address Label		0.034					
F24	Detached Marketing Label		0.034					

## Flats EDDM 3.3 oz. (0.2063 lbs.) or less\*

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
F25	None	Saturation	\$0.131					
F26	None	High Density Plus						
F27	None	High Density						
F28	None	Basic						
F29	DNDC	Saturation	0.097					
F30	DNDC	High Density Plus						
F31	DNDC	High Density						
F32	DNDC	Basic						
F33	DSCF	Saturation	0.087					
F34	DSCF	High Density Plus						
F35	DSCF	High Density						
F36	DSCF	Basic						
F37	DDU	Saturation	0.077					
F38	DDU	High Density Plus						
F39	DDU	High Density						
F40	DDU	Basic						

\* Full Service Intelligent Mail Option not available

**Part F continued on next page**

# Nonprofit Standard Mail

## Part F - Continued Carrier Route Flats

Check box at left if prices are populated in this section.

Flats Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total**	Fee Total	Total Postage
	F41	None	Saturation*				\$0.461						
	F42	None	High Density Plus				0.461						
	F43	None	High Density				0.461						
	F44	None	Basic				0.553						
	F45	DNDC	Saturation*				0.293						
	F46	DNDC	High Density Plus				0.293						
	F47	DNDC	High Density				0.293						
	F48	DNDC	Basic				0.385						
	F49	DFSS	High Density Plus Scheme				0.243						
	F50	DFSS	High Density Plus Facility										
	F51	DFSS	High Density Scheme				0.243						
	F52	DFSS	High Density Facility										
	F53	DFSS	Basic Scheme				0.335						
	F54	DFSS	Basic Facility										
	F55	DSCF	Saturation*				0.243						
	F56	DSCF	High Density Plus				0.243						
	F57	DSCF	High Density				0.243						
	F58	DSCF	Basic				0.335						
	F59	DDU	Saturation*				0.198						
	F60	DDU	High Density Plus				0.198						
	F61	DDU	High Density				0.198						
	F62	DDU	Basic				0.290						
	F63	Detached Address Label											
	F64	Detached Marketing Label											

# Nonprofit Standard Mail

**Part F - Continued**  
Carrier Route Flats

Check box at left if prices are populated in this section.

**Flats EDDM** Over 3.3 oz. but less than 16 oz. \*

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
F65	None	Saturation	\$0.037			\$0.461						
F66	None	High Density Plus										
F67	None	High Density										
F68	None	Basic										
F69	DNDC	Saturation	0.037			0.293						
F70	DNDC	High Density Plus										
F71	DNDC	High Density										
F72	DNDC	Basic										
F73	DSCF	Saturation	0.037			0.243						
F74	DSCF	High Density Plus										
F75	DSCF	High Density										
F76	DSCF	Basic										
F77	DDU	Saturation	0.037			0.198						
F78	DDU	High Density Plus										
F79	DDU	High Density										
F80	DDU	Basic										

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

\* Full Service Intelligent Mail Option not available

F81	<b>Part F Total (Add Lines F1-F80)</b>
-----	--

### Full Service Intelligent Mail Option

F82	DISPLAY ONLY	Flats - Number of Pieces that Comply _____ x \$0.001 =
-----	--------------	--

\*\* May contain both Full Service Intelligent Mail and other discount - see Instructions page for additional information

# Nonprofit Standard Mail - Marketing Parcels

**Part G**  
Marketing Parcels

Check box at left if prices are populated in this section.

## Presorted 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
G1	None	NDC	\$1.071					
G2	None	Mixed NDC	1.463					
G3	DNDC	5-Digit	0.603					
G4	DNDC	SCF	0.726					
G5	DNDC	NDC	1.024					
G6	DSCF	5-Digit	0.552					
G7	DSCF	SCF	0.675					
G8	DDU	5-Digit	0.513					
G9	Nonbarcoded Surcharge		0.067					

## Presorted Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
G10	None	NDC	\$0.868				\$0.986						
G11	None	Mixed NDC	1.260				0.986						
G12	DNDC	5-Digit	0.447				0.755						
G13	DNDC	SCF	0.570				0.755						
G14	DNDC	NDC	0.868				0.755						
G15	DSCF	5-Digit	0.447				0.507						
G16	DSCF	SCF	0.570				0.507						
G17	DDU	5-Digit	0.447				0.322						
G18	Nonbarcoded Surcharge		0.067										

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part G Total (Add lines G1-G18)**

# Nonprofit Standard Mail - Marketing Parcels

**Part H**  
Carrier Route Parcels

Check box at left if prices are populated in this section.

## Parcels - Simple Samples

	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
H1	Targeted Small						
H2	Targeted Large						
H3	Every Door (Saturation) Small						
H4	Every Door (Saturation) Large						
H5	Detached Address Label	\$0.034					
H6	Detached Marketing Label	\$0.034					

## Pallet Fee

	Entry Point	Pallet Type	No. of Pallets	Price	Total Postage
H7	DSCF	5-Digit		\$28.995	
H8	DNDC	5-Digit		61.885	
H9	DNDC	3-Digit		38.061	

## Carton/Sack Fee

	Pallet Type	No. of Cartons	Price	Total Postage
H10	3-Digit Pallet with 5-Digit Cartons/Sacks		\$5.184	

**Part H Total (Add lines H1-H10)**

# Nonprofit Standard Mail - Parcels

**Part I**  
Machinable Parcels

Check box at left if prices are populated in this section.

**Parcels 3.5 oz. or more but less than 16 oz.**

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
I1	None	NDC	\$0.841			\$0.986						
I2	None	Mixed NDC	1.216			0.986						
I3	DNDC	5-Digit	0.572			0.755						
I4	DNDC	NDC	0.841			0.755						
I5	DSCF	5-Digit	0.572			0.507						
I6	DDU	5-Digit	0.572			0.322						
I7	Nonbarcoded Surcharge		0.067									

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part I Total (Add lines I1-I7)**

**Part J**  
Irregular Parcels

Check box at left if prices are populated in this section.

**Parcels 3.3 oz. (0.2063 lbs.) or less**

Entry	Price Category	Price	No. of Pieces	Subtotal Postage	Discount Total	Fee Total	Total Postage
J1	None	NDC	\$1.231				
J2	None	Mixed NDC	1.554				
J3	DNDC	5-Digit	0.728				
J4	DNDC	SCF	0.837				
J5	DNDC	NDC	1.183				
J6	DSCF	5-Digit	0.677				
J7	DSCF	SCF	0.785				
J8	DDU	5-Digit	0.638				
J9	Nonbarcoded Surcharge		0.067				

**Parcels Over 3.3 oz. but less than 16 oz.**

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Subtotal Postage	Discount Total	Fee Total	Total Postage
J10	None	NDC	\$1.026			\$0.986						
J11	None	Mixed NDC	1.350			0.986						
J12	DNDC	5-Digit	0.572			0.755						
J13	DNDC	SCF	0.680			0.755						
J14	DNDC	NDC	1.026			0.755						
J15	DSCF	5-Digit	0.572			0.507						
J16	DSCF	SCF	0.680			0.507						
J17	DDU	5-Digit	0.572			0.322						
J18	Nonbarcoded Surcharge		0.067									

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part J Total (Add lines J1-J18)**

# Nonprofit Standard Mail

**Part L**  
Customized MarketMail

Check box at left if prices are populated in this section.

Pieces 3.3 oz. (0.2063 lbs.) or less.

	Price	No. of Pieces	Total Postage
L1	\$0.333		

**Part L Total**

**Part M**  
Repositionable Notes

Check box at left if prices are populated in this section.

Price includes only charge for RPN, it does not include applicable postage charges. If using RPNs, all pieces in mailing must include RPNs.

	Price Category	Price	No. of Pieces	Total Postage
M1	Letters and Flats	\$0.000		

**Part M Total**

## Extra Services and Fees

**Part S**  
Extra Services and Fees

Check box at left if prices are populated in this section.

Items mailed with Extra Services must meet the mailing standards for the extra service.

		Fee	No. of Pieces	Subtotal Postage	Discount Total	Total Postage
S4	USPS Tracking (electronic only)*	\$0.23				
S5	Insurance (bulk only)*					
S7	Restricted Delivery	5.05				
S10	Return Receipt for Merchandise*	4.40				
S17	Picture Permit Imprint	0.021				
S19	Certificate of Bulk Mailing (Form 3606)					

\* parcels only

**Part S Total (Add lines S4 - S19)**

---

# Nonprofit Standard Mail - Instructions

---

Use this form for Nonprofit Standard Mail prices.

**Step 1:** Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

*Mailing Agent:* The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

*Mail Owner:* The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

**Step 2:** Before you complete the Postage section, go to parts A through M and S. Complete the part(s) that **pertain to** your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

## **Parts A-C: Letters**

Part A: Automation Letters. Enter total in Part A Total box.

Part B: Nonautomation Letters. Enter total in Part B Total box.

Part C: Carrier Route Letters. Enter total in Part C Total box.

## **Parts D-F: Flats**

Part D: Automation Flats. Enter total in Part D Total box.

Part E: Nonautomation Flats. Enter total in Part E Total box.

Part F: Carrier Route Flats. Enter total in Part F Total box.

## **Part G-H: Marketing Parcels (Reserved)**

Part G: Marketing Parcels. Enter total in Part G Total box.

Part H: Carrier Route Marketing Parcels. Enter total in Part H Total box.

## **Parts I-J: Parcels**

Part I: Machinable Parcels. Enter total in Part I Total box.

Part J: Irregular Parcels. Enter total in Part J Total box.

**Part L: Customized MarketMail (CMM)** - Enter total in Part L Total box.

**Part M: Repositionable Notes (RPN)** - Enter total in Part M Total box.

**Part S: Extra Services** - Enter total in Part S Total box.

**Step 3:** Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places.

**Step 4:** Return to the Postage section on page 1. Check the boxes that correspond to the form parts used. Add the postage amounts for all parts and enter on Line 1 Subtotal Postage, rounded off to two decimal places.

**Step 5:** Complete Line 2 for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

**Step 6:** Lines 3 and 4 are for postage adjustments that apply to the entire mailing. Report any Incentive/Discount on Line 3 and any Fee on Line 4.



---

## Nonprofit Standard Mail - Instructions

---

**Step 7:** Calculate Line 5 Net Postage Due by subtracting any Postage Affixed and Incentive/Discount (Lines 2 and 3) from the Subtotal Postage (Line 1) and adding any Fee (Line 4). For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit # box in the Mailing section. For postage affixed mailings, the Net Postage due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit # on Line 5.

**Step 8:** Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing.

### Further Information About Discount Total Column

Mailings that qualify for Full Service Intelligent Mail Option will report the discount in the Discount Total column of each line of the postage statement. The Full Service Intelligent Mail Option lines are for display and data gathering purposes only.

When there is a Full Service discount but no other incentive discount, the Full Service discount is reported directly in the Discount Total column.

When there is both a Full Service discount and an incentive discount, the Discount Total must include both discounts so it must be calculated in an offline calculation with the resulting value reported in the Discount Total column. The calculation is performed as follows:

The Subtotal Postage (SP) amount is not affected and is calculated in the usual way. The Discount Total (DT) is calculated by, first, determining the Full Service discount (FSD) by multiplying the number of Full Service pieces by the per-piece Full Service discount. Then you must calculate the Incentive Discount (ID) by subtracting the Full Service discount (FSD) from the Subtotal Postage (SP) and multiplying the result by the Incentive Discount percentage (ID%) expressed in decimal form, such as .02. Then add the Full Service discount (FSD) and the Incentive Discount (ID) to get the Discount Total (DT).

This calculation can be expressed as an equation as follows:

$$DT = FSD + ID \quad \text{or} \quad DT = FSD + ((SP - FSD) \times ID\%)$$

**Information:** For more information on mailing standards, prices, and fees please go to Postal Explorer at [pe.usps.com](http://pe.usps.com).